

University Council Steering Committee

MINUTES

MAY 18, 2016

10:35 – 11:35 AM LEIGH HALL 413

MEETING CALLED BY	Harvey Sterns, chair	
TYPE OF MEETING	Monthly Meeting	
PRESIDER	Harvey Sterns, chair	
NOTE TAKER	Kim Haverkamp	
ATTENDEES	<p>Members: Diane Gorse, Nicole MacPherson, Ruth Nine-Duff, Rex Ramsier, Harvey Sterns</p> <p>Absent with notice: Kristin Koskey</p> <p>Absent without notice: Isaac Lampner</p>	
Agenda topics:		
10:35 – 10:40	CALL TO ORDER	HARVEY STERNS
DISCUSSION	The chair called the meeting to order.	
10:40 – 11:00	UNFINISHED BUSINESS	HARVEY STERNS
DISCUSSION	<ol style="list-style-type: none"> 1. The attached 2015-16 University Council Satisfaction Survey Report was distributed and committee members were asked to bring ideas for improvement to the June 21 Steering Committee meeting. The Steering Committee will present the survey report at a future UC meeting. Kim Haverkamp will send the survey report to UC and Standing Committee members and will post it to the UC website. 2. The committee discussed the importance of getting a quorum at the June 14 UC meeting. Webex will allow members that are not on campus to participate via home computer, laptop or mobile devise. Ruth Nine-Duff, Kim Haverkamp and Isaac Lampner will attend WebEx training. 3. Kim Haverkamp will follow up with the standing committees that have not submitted annual reports. 	

	<p>4. New Member Update:</p> <ul style="list-style-type: none"> ● CPAC – all seats are filled ● Faculty Senate – has not appointed new members ● USG – has appointed members to the UC (35 member group) and will send new standing committee members as they are appointed ● GSG – has appointed a couple members and will send new members as they are appointed ● SEAC – has four vacant seats <p>People are reluctant to serve because they do not think their supervisor will be supportive</p> <ul style="list-style-type: none"> ○ The committee discussed the need for supervisors to support and recognize the service. A suggestion was made to give people continuing education credit for serving, if appropriate.
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11:00 – 11:15	TOPIC SUBMISSIONS	HARVEY STERNS
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DISCUSSION	<ol style="list-style-type: none"> 1. A proposal to increase the minimum starting salaries of part-time faculty by amending University Rule 3359-20-06 was referred to University Council by Dr. Scarborough. The Steering Committee will refer the topic to the Budget and Finance Committee and the Talent Development and Human Resources Committee. 2. A proposal related to Springboard training and resource allocation was referred to University Council by Dr. Scarborough. The Steering Committee will refer the topic to the Information Technology Committee with a request for an assessment of like technologies and a training plan for the upcoming academic year. 3. Kim Haverkamp will follow up with Nathan Mortimer regarding the Sick Leave Bank Proposal.
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11:15 – 11:35	NEW BUSINESS	HARVEY STERNS
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Discussion	<ol style="list-style-type: none"> 1. The committee discussed the University Council year, May 1 – April 30. The University Council year does not coordinate with the elections of the constituent groups. A suggestion was made to discuss this topic at the June 14 UC meeting. 2. The Steering Committee will ask standing committees to submit goals for the University Council year ending on April 30, 2017. Kim Haverkamp will email the goals template to each standing committee. 3. The agenda for the June 14 UC meeting was reviewed. The following topics will be added to the agenda: <ul style="list-style-type: none"> ● Update on the status of UC Bylaws – Rex Ramsier ● Coordination of governance body elections <p>The agenda was approved as amended by unanimous consent.</p> <p>The meeting was adjourned at 11:35 a.m. by unanimous consent.</p>
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